

External Contractors

Safeguarding Guidance

Safeguarding is everyone's responsibility. Contractors have an important role to play in safeguarding children and adults and Guinness is committed to safeguarding children and adults who live in and visit their homes protecting them from any form of abuse.

What is "safeguarding"?

Children and adults mainly with care and support needs can find themselves in vulnerable circumstances and at risk of abuse and harm.

Abuse can take many forms – for example, it can be:

- Physical
- Emotional
- Neglect
- Discriminatory
- Domestic
- Sexual
- Financial

Children and adults in vulnerable circumstances are unable to protect themselves against abuse, harm or the risk of it.

It is important that all abuse concerns are reported and social care professionals can make a decision about the type of response that is required.

Minimum Safeguarding Arrangements:

1. Ensure all staff receive training on safeguarding and their roles and responsibilities to help them identify, record and report disclosures, allegations or suspicions of abuse and neglect.

Safeguarding Awareness Basic Training can be accessed through your local authority.

For example, in Manchester you can self-register for e-learning courses powered by virtual college. <https://manchesterscb.virtual-college.co.uk/>

2. Ensure arrangements are in place for sharing information with social care departments or the Police.

For example, 'find your local authority' is a useful link. Enter the property postcode <http://local.direct.gov.uk/LDGRedirect/Start.do?mode=1> it will take you directly to the local authority you need to contact.

3. Establish clear lines of responsibility for detection, recording and reporting safeguarding concerns.